



CHECK LIST



 UAE SME Financial Health Checklist

Unlock Financial Clarity: Is Your Business Audit-Ready?

At ProAct Chartered Accountants, we understand that financial accuracy and compliance are critical for the success of SMEs and startups in the UAE. With evolving FTA regulations, VAT filing requirements, and the introduction of Corporate Tax, internal financial readiness is no longer optional — it's essential.

This free checklist is designed to help you evaluate your company's audit preparedness, uncover hidden risks, and take proactive steps toward financial stability. Whether you're preparing for an external audit, planning to scale, or simply seeking peace of mind — this tool will guide you in identifying key gaps and opportunities in your internal finance processes.

Checklist:

1. Are all financial statements up to date and reconciled?
2. Are VAT filings current and supported by documentation?
3. Are all expense claims backed by receipts/invoices?
4. Has the corporate tax return been filed on time?
5. Are there documented accounting policies/procedures?
6. Has the business conducted internal reviews or mock audits?
7. Are bank and cash accounts reconciled monthly?
8. Is inventory management integrated with finance?
9. Are customer and supplier ledgers regularly reconciled?
10. Is there a budget vs actual variance analysis?



Take the Next Step with ProAct

If you've identified gaps in your financial processes or aren't sure how to resolve checklist items, our expert team is here to help.

From bookkeeping and VAT compliance to audit support and fractional CFO services, ProAct offers tailored financial solutions for ambitious businesses like yours.

☎ Schedule a free consultation today: [+971507256685](tel:+971507256685) or WhatsApp : <https://wa.me/proact>

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Stay ready, stay compliant — with ProAct by your side.

Disclosure

This checklist is provided for general informational purposes only and does not constitute legal, tax, or financial advice. Compliance requirements vary depending on your business type, structure, and jurisdiction. We strongly recommend that you consult directly with ProAct Chartered Accountants or a qualified advisor to evaluate your specific situation and ensure compliance with UAE regulatory requirements. Use of this checklist does not establish a client relationship.