



**CHECK LIST**



**PROACT**

### **Business Banking Setup Checklist (UAE - 2025)**

- Valid Trade License (Mainland or Free Zone)
- Memorandum of Association (MOA)
- Passport copies of all shareholders and authorized signatories- Emirates ID (for UAE-resident stakeholders)
- Detailed Business Plan- Recent Utility Bill (within 3 months)
- Bank Reference Letters (from personal or business accounts)
- Contracts or Invoices (evidence of real transactions)
- Shareholder CV or Resume (especially for non-residents)
- Office Lease or Ejari (if applicable)
- Corporate Stamp (recommended)
- Completed Bank Application Forms

Note: This checklist is provided by ProAct Chartered Accountants to help businesses prepare for smooth bank account opening in the UAE. Requirements may vary by bank.

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